



## Wyndham Park Primary School ICT Code of Conduct

### Acceptable Use Agreement for School Students – Years 3 – 6

(For 00 - 2 use other side please)

As an ICT user at school I will follow these rules including our school matrix:

1. I will use the School computers only for the task I am meant to be doing and I will only access information that is useful to me in my learning.
2. I will take care of the School's ICT equipment.
3. I will only use the software approved by the teacher.
4. I will look after the environment by not wasting resources; for example by:
  - o Not printing more copies than I need.
  - o Not downloading large files unnecessarily.
5. I will log on the network using your my account and I will keep my password/s to myself, and not use the passwords of others.
6. I will not use the School internet or network services to download, display, print, create, save or transmit materials that:
  - o use obscene, threatening, or disrespectful language
  - o are rude or abusive
  - o cause offence to others or engage in bullying behaviour
  - o are illegal or dangerous
7. if I accidentally come across something I am unhappy with I will immediately click on the home or back button and inform the teacher.
8. I will not intentionally spread viruses across the network.
9. I will not give out any personal information such as my surname, address and phone number or that of my parents or others unless I have permission from my parents/guardians.
10. I will not publish a picture or e-mail a picture of myself without first checking with the teacher.
11. If I receive any messages that I do not like I will immediately tell a teacher.
12. I know that the School may check my computer files and may monitor the internet sites I visit.
13. I know that the School will take all reasonable precautions to ensure that I cannot access inappropriate materials.
14. I know that the School will not be responsible for any loss of data or for the accuracy of the information I obtain through the School ICT.
15. I will not copy other people's work and call it my own, including pictures and information I find on the internet and network.

If I break any of these rules, then I may be unable to use ICT at school and I will need to re-negotiate how and when I use ICT with the Principal.

Student's full name: .....

Grade.....

Signature of student: .....

Signature of Parent/Guardian: .....

Date: ...../...../.....

Signature of Teacher: .....

Date: ...../...../.....



# Wyndham Park Primary School ICT Code of Conduct

## Acceptable Use Agreement for School Students – Foundation – 2

(For years 3-6 use other side please)

As an ICT user at this school I will follow these rules including our school matrix:

I want to be a good computer user:

- I will have clean hands when I use the computer.
- I will use gentle hands when I use the computer.
- I will ask for help when I don't know what to do.
- I will share the computer with classmates.
- I know that teachers might look at what I do on the computer.
- I will not tell anyone my password

When I use the internet:

- I will tell my parents about the things I do on the internet.
- I will stay on the web pages my teacher shows me.
- I won't tell people on the internet who I am or where I live.
- I will tell my teacher and my parents if I see something on the internet that makes me feel uncomfortable.
- I know that I can only use the computer if I am responsible.

Student's Full Name ..... Grade .....

Parent/Guardian's signature ..... Date: ...../...../.....

Teacher's signature ..... Date: ...../...../.....